



**Greene County
Single Family House
BUILDING PERMIT
Application**

(New house, addition, repair/remodeling)

BUILDING, PLANNING & ZONING
706-453-3333
fax 706-453-2579
1034 Silver Dr
Suite 103
M-F 8am-5pm

SUBMIT

- Completed Permit Application (see next pages)
- One copy of the structure location plan (prepared, signed and sealed by a land surveyor, professional engineer, or landscape architect)
- One copy of the floor plan on electronic PDF
- Approval letter from Environmental Health, if on septic tank OR Proof of sewer connection
- Copy of Georgia Contractor's License & Business License

STRUCTURE LOCATION PLAN

- Boundary lines of the lot
- Subdivision name, zoning district, and tax parcel ID number
- Lot area (total square footage)
- Location and names of all abutting streets, other rights-of-way or easements
- Minimum required building setbacks or buffer lines with dimensions (see Section 8 of Greene County Zoning Ordinance)
- Location of all buildings with FFE, driveways, parking areas, swimming pools, recreational courts, patios, accessory structures & other improvements existing/proposed, dimensions of buildings & distances between structures & to property lines
- All easements, public water, sewer or stormwater drainage facilities traversing or located on the property, septic tank and septic tank drain field
- Limit of the 100-year floodplain, wetland areas, streams, historic structures and any applicable buffers or special building setback lines
- Existing and proposed grades with two-foot contour intervals, and erosion and sedimentation control measures
- All other applicable requirements of the Building Code or condition of zoning
- Name, address and telephone number of the property owner
- Name, address and telephone number of the person who prepared the structure location plan
- Exterior building materials description
- Note on plan: This structure Location Plan has been reviewed for general compliance with the Greene county Building Code and is approved for issuance of a building permit for the residential structure and other improvements shown hereon. This approval is granted with the provision that no Certificate of Occupancy or Certificate of Completeness shall be issued until conformance to this structure location plan has been field verified by the building official or has been verified by an as-built foundation survey prepared by a Registered Land Surveyor or Professional Engineer.”



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PROPERTY INFORMATION

ADDRESS OF PROJECT _____
CITY/STATE _____ ZIP _____
SUBDIVISION _____ LOT # _____ PARCEL _____ ZONING _____

PROPERTY OWNER INFORMATION

OWNER _____
ADDRESS _____ CITY/STATE _____ ZIP _____
PHONE _____ EMAIL _____

CONTRACTOR INFORMATION

NAME OF CONTRACTOR _____
MAIN CONTACT _____
ADDRESS _____ CITY/STATE _____ ZIP _____
GA. STATE CERTIFICATION # _____
LOCAL BUSINESS LICENSE OR OCCUPATIONAL TAX CERTIFICATE # _____
EMAIL _____ PHONE _____

EROSION AND SEDIMENT CONTROL (must provide copy of card):

NAME OF CARD HOLDER _____
CERTIFICATION # _____ EXPIRATION DATE _____
NAME OF 24-HOUR CONTACT _____ PHONE _____

PROPOSED STRUCTURE

Description of proposed use: _____
Other structures on property: _____
Type of work: ___ New ___ Remodel ___ Addition ___ Repair
Exterior finish (all that apply): ___ Brick ___ Wood ___ Stucco ___ Stone
Stories: ___ # Bedrooms: ___ # Bathrooms: ___ # Toilets: ___ # Sinks: ___
Tubs: ___ # Separate Showers: ___ # Water heaters: ___ # Dishwashers: ___
Utility service: ___ Gas ___ Electrical (Please list Electrical provider: _____)
Total square footage (include unfinished and finished areas): _____
Estimated cost of project: \$ _____ (Building office staff will review application to calculate building permit fee)

Print name: _____

Signature of applicant: _____

OFFICE USE ONLY

PERMIT NUMBER _____ DATE _____
ZONING APPROVAL _____ FINAL APPROVAL _____
PERMIT FEE _____ (usually square footage x \$0.29 but fee subject to most current ICC table)



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ENERGY CODE COMPLIANCE AFFIDAVIT
Compliance with the Georgia State Energy Code
(2009 International Energy Conservation Code with 2008 Georgia State Supplements and Amendments)

PERMIT NUMBER: _____ DATE _____

ADDRESS OF PROJECT _____

CITY/STATE _____ ZIP _____

TAX ID _____

CONTRACTING COMPANY NAME _____

ADDRESS _____ CITY/STATE _____ ZIP _____

The State of Georgia has adopted as State Law, the International Energy Conservation Code, 2009 Edition. This code regulates the design, erection, construction, alteration and renovation of buildings. The designer/ builder/ general contractor shall comply with the standards of this Code which are applicable.

This code contains requirements for energy conservation and in prior edition first became effective on April 1, 1996. Compliance with this code by designers, general contractors & builders is mandatory.

_____ personally appeared before me who, on oath, says that he/she is the designer/builder/contractor or their designated agent and certifies that the above permitted structure shall be built in accordance with the International Energy Code 2009 Edition.

This the _____ day of _____, 20_____

Notary Public signature

Designer, builder, contractor or agent signature

GA Registration No. and expiration date

Seal:



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SUB-CONTRACTOR AFFIDAVIT

Copies of State cards and business licenses (or Occupational Tax Certificates) are required *before* the final inspection is performed.

Master permit number: _____ Date issued: _____

Address of project: _____ Subdivision: _____ Parcel: _____

Contractor or owner: _____

Electrical Contractor ___ Restricted ___ Non-restricted

Company or Contractor: _____

Address: _____ City/State: _____ ZIP: _____

Ga. State Certification # _____

Local Business License or Occupational Tax Certificate # _____

Card holder signature: _____ Phone: _____

Master Plumber ___ Restricted ___ Non-restricted

Company or Contractor: _____

Address: _____ City/State: _____ ZIP: _____

Ga. State Certification # _____

Local Business License or Occupational Tax Certificate # _____

Card holder signature: _____ Phone: _____

Conditioned Air ___ Restricted ___ Non-restricted

Company or Contractor: _____

Address: _____ City/State: _____ ZIP: _____

Ga. State Certification # _____

Local Business License or Occupational Tax Certificate # _____

Card holder signature: _____ Phone: _____

Low-Voltage ___ Restricted ___ Non-restricted

Company or Contractor: _____

Address: _____ City/State: _____ ZIP: _____

Ga. State Certification # _____

Local Business License or Occupational Tax Certificate # _____

Card holder signature: _____ Phone: _____

I understand that I am responsible for each required licensed contractor to obtain a business license in his or her County.
Any false information or representation will be prosecuted under all applicable laws and ordinances.

Master permit holder signature: _____ Date: _____