# Greene County Building Inspection Division

# SIGN PERMIT APPLICATION

Chuck Wooley
Building Official

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Building, Planning & Zoning
706-453-3333
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1034 Silver Dr
Suite 103
M-F 8am-5pm

**OFFICE USE ONLY:**

Permit #: _____ Permit Fee: _____ Check # _____ Date: _____
Zoning Approval: _____ Final Approval: _____
Use Classification: _____ Type: _____

**SITE INFORMATION:**

Owner: _____ Phone: _____
Site Address: _____ City: _____ GA Zip: _____
Subdivision: _____ Parcel #: _____
Email: _____

**CONTRACTOR INFORMATION**

*(Copy of business license and certification card if applicable must be provided.)*

Name of Company: _____
Main Contact: _____
Address: _____ City: _____ GA Zip: _____
Business License # _____ State License # _____
Contact Phone: _____ Email: _____

**SIGN LIGHTING**

Internal..... _____
External..... _____
Unlighted..... _____

**SIZE OF SIGN**

Length in feet..... _____
Width in feet..... _____
Total Square Feet..... _____
Height *(from ground to top)*.... _____
Shape..... _____

**EXISTING SIGNS ON SITE**

Yes..... _____
No..... _____

**VALUE OF SIGN**
*(AMOUNT PAID)*
$ _____

**BRIEF DESCRIPTION:**

_____
_____
_____
_____
_____

I, hereby acknowledge that this application is correct and I agree to comply with all county ordinances regarding signs. I further understand that the issuance of this permit is not valid until the fee is paid, and it is approved by the Planning and Zoning Dept. All work under this permit must be completed within ninety (90) days of its issuance. For a good cause, the inspector may give a thirty (30) day extension. Failure to complete the sign in ninety (90) days shall result in the expiration of the permit.

**NOTICE:** Submit with this application **TWO (2)** copies of a sketch, blue line print or preferably in digital form showing dimensions and elevations of the sign as proposed on a building facade, awning, or canopy: provide further, the relationship to other existing adjacent signs shall also be shown. In the case of a free-standing sign, said sketch shall include a site plan showing the sign location and any existing or proposed landscaping which is affected by such sign.

FLAG THE PROPESED LOCATION OF THE SIGN ON THE SITE FOR APPROVAL FROM THE PLANNING AND ZONING DEPARTMENT. SITE LOCATION APPROVAL **MUST BE OBTAINED BEFORE INSTALLATION**. FAILUIRE TO OBTAIN PRIOR APPROVAL MAY REQURE RELOCATION AT YOUR EXPENSE.

Printed Name of Applicant: _____

Signature of Applicant: _____ Date: _____