



## Greene County Authorization To Review Personnel File

TO: Payroll / Human Resources  
1034 Silver Dr.  
Ste. 201  
Greensboro, GA 30642

I \_\_\_\_\_ (*employee's name*) do hereby  
authorize \_\_\_\_\_ (*person reviewing file*)  
to review my individual personnel file, on file in the Manager's office.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date