



Greene County Building and Zoning Department

# SINGLE FAMILY HOME PERMIT APPLICATION

**Chuck Wooley**  
**Building Official**

1034 Silver Dr., Ste 103, Greensboro, GA 30642 • Telephone 706-453-3333 • [www.greencountyga.gov/building](http://www.greencountyga.gov/building)

## Single Family Home Checklist

The applicant must provide the following:

### **Septic System Permit**

If you are going to have a new septic system or have an existing system, you must first contact the Health Department. There is a fee for this service. This could take up to twenty working days to complete. **You cannot get a permit from us until we have a copy of your permit from them or a copy of the approval for the existing system.** The Health Department can be reached by calling 706-453-7561. A final inspection is required from the Health Department before a CO will be issued.

### **Setbacks Met**

See ARTICLE VIII. - AREA, YARD AND HEIGHT REQUIREMENTS [Sec. 8.1. - Generally.] of the Greene County Code of Ordinances for setback requirements.

### **Zoning Requirements Met**

See ARTICLE IX. - SPECIAL PROVISIONS of the Greene County Code of Ordinances for Zoning requirements.

### **Notice of Intent (NOI) Submitted to GEOS**

<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx> A copy of the confirmation page received must be included in your packet.

### **Site Plan AND Erosion Sediment and Pollution Control Plan (ES&PC)**

- \_\_\_\_\_ One (1) Hard Copy Submitted
- \_\_\_\_\_ One (1) PDF Emailed

### **Land Disturbance Permit (if applicable)**

### **Single Family Residential Building Permit Packet Completed**

- \_\_\_\_\_ Description Completed
- \_\_\_\_\_ Application Signed
- \_\_\_\_\_ Total SF and Estimated Project Valuation



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## Single Family Home Checklist *Continued*

### **Building Plans**

- \_\_\_\_\_ One (1) Hard Copy Submitted
- \_\_\_\_\_ One (1) PDF Emailed

### **State Licensed Contractors**

- \_\_\_\_\_ Copy of State License Included
- \_\_\_\_\_ Copy of Occupational Tax Certificate or Business License Included

### **Subcontractor Affidavit Form**

- \_\_\_\_\_ All Information Completed for each Subcontractor
- \_\_\_\_\_ Original Dated Signature of EACH Subcontractor
- \_\_\_\_\_ Original Dated Signature of the Master Permit Holder

### **Driveway Permit (if applicable)**

A Driveway Permit is required for any new driveways intersecting with a public or state right-of-way before construction of the driveway.

- \_\_\_\_\_ County Road - If the lot is located on a county road, contact the Building and Zoning Department at 706-453-3333 and submit Greene County's Driveway Permit Application.
- \_\_\_\_\_ State Highway - If the property is located on a State Highway, you must contact the GA State DOT office at 706-343-5836 for their required permit application.

### **Address (if applicable)**

If you need an address assigned, please advise the Building and Zoning Department when applying for a Single Family Home Permit.

You will be given a Green Permit Card with the permit number . This card **must** be posted at the driveway entrance so it can be seen from the road. The Inspector will sign the card after each inspection. Inspections will **NOT** be performed without the permit card present.